**Heddon on the Wall Parish Council**

Minutes of the Heddon on the Wall Parish Council Meeting

on **Wednesday 14th December 2016 @ 7.15pm** in Heddon Library

*.*Louise Pringle

Clerk to the Council

# AGENDA

1. **PRESENT & APOLOGIES FOR ABSENCE –** Present: Mrs Gardner-Medwin (chair), Mr Adams, Mrs Cruickshank, Mr Tailford, Mrs Thompson, Mr Stewart, Clerk (Mrs Pringle). Apologies Mr Young, Mr Armstrong, Councillor Jackson
2. **DECLARATIONS OF INTEREST –** Mr. Stewart school issues
3. **MINUTES OF THE MEETING HELD ON 9th NOV 2016 -** Minutes were approved and signed as were the minutes from the finance meeting held on 1st December 2016
4. **MATTERS ARISING FROM THE MINUTES**

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| L Pringle | Organise Budget meeting and prepare budget | **Completed** |
| L Pringle | Open a new bank account | **Ongoing** |
| L Pringle | Price for new wooden fence, Welfare Field | **Completed** |
| L Pringle | Arrange meeting with Highways Dept NCC | **Ongoing** |
| L Pringle | Set up insurance Sports Field Changing Rooms | **Completed** |
| R Young | Get number for fencing contractor | **Completed** |
| R Young | To query grass cutting bill with contractor | **Completed** |
| R Young | Check water issues allotments/Halls | **Table March** |
| L Pringle | Check land registry for the owner of land in front of Centurion Way | **Completed** |
| A Gardner -Medwin | Pass to Mr Armstrong letters from historic England with regard to the Memorial Park | **Completed** |
| L Pringle | Find green space maps at the library | **Ongoing** |
| L Pringle | Write to letter of complaint to GoNorthEast | **Completed** |
| L Pringle | Prepare draft budget | **Completed** |
| R Adams | To speak to the Tree Tuns regarding glass bins | **Completed** |

White van parking opposite garage Hexham Road – It was decided to monitor the situation and report to highways should it carry on.

The price of £1162.94 was accepted for the new fence in the Welfare Field and it was agreed to go ahead.

After objecting to the County Council and GoNorthEast and with the help of Councillor Jackson a meeting has been arranged to try to find ways for the X84 bus to stop in the village again. 11.00am Tuesday 10th January.

A solution was being worked on for moving of the glass bins however the County Council now seem to have removed them permanently.

The bank account is no longer a pressing issue as the total monies now come to less than the limit.

1. **COUNTY COUNCIL UPDATE –** No update this month
2. **FINANCE**

December finances were accepted and agreed.

2017 – 2018 Budget – The budget was reviewed by the council and no changes were required but it was decided to leave officially agreeing the budget until the next meeting in case there were any changes put forward by the county.

Insurance sports field and new sign £100.08 – Agreed by the council

Additional grass cutting - it was decided to go ahead with the additional grass cutting as usual.

1. **PLANNING**

**Applications**

A letter arrived from the County Council advising of a planning meeting at County Hall to discuss the planning for St Andrews School. It was decided to get a small team together to prepare a succinct objection regarding lack of parking and traffic improvements in the plans and for two of the councillors to attend the meeting.

**Granted**

16/03728/FUL | Construction of single storey extensions to living room/dining/kitchen and bedroom | 7 Station Road Heddon On The Wall Newcastle Upon Tyne Northumberland NE15 0DY. No objections.

16/03824/PRUTPO T1 Sycamore crown thin by 20% adjacent to 20 Killiebriggs

16/03137/FUL | Single story extension to side creating new kitchen and play room with loft conversion for 2 new bedrooms and en-suite facilities | 1 Aquila Drive Heddon On The Wall Newcastle Upon Tyne Northumberland NE15 0BS – No Objections

16/03374/LBC | Listed building consent for stripping off existing pantile roof and geotextile membrane and replacing membrane and replacing pantile roof with new pantile slates. | Whitchester Farm U9038 Military Road To Whitechester Junction Whitchester NE15 0HU – No objections

1. **ASSET UPDATE**

Letting of office – Diamante Me. New tenant for the library offices due to move in 1st January

Spare Desk Library – It was agreed to ask Mr. Irving to move this desk into storage at Mr. Young’

1. **MEMORIAL PARK**

War memorial seminar– A brief overview was given of the seminar and the visit of Peter Lloyd to the Memorial Park. Mr Lloyd said it would be possible to get a 70% grant to do the work in repointing the walls and removing moss etc. in the park and the monument however it would be necessary to use conservation approved contractors, it was agreed to get some quotes and make a decision from there.

Listing Historic England – It was stated that people did not want others to tell us what to do regarding our park and did not want us to have to get permission to do repairs even though the park is already part of the scheduled monument of the Roman Wall. The councillors we happy to see the actual monument listed but not the park.

1. **AIRPORT UPDATE –** The airport issued the following statement along with an apology for the extended timeline. The CAA re-designed the route and this has been successfullytested in an airline simulator.  Upon receipt of the relevant validation reports, this information will be supplied to the Aeronautical Information Regulation and Control (AIRAC) Cycle on 23rd November 2016.  AIRAC provides a mechanism to disseminate information to all airspace users.  Airlines will act on the information and amend their Flight Management Systems accordingly and the revised routeing will be available for use on the 2nd March 2017.
2. **COMMUNITY PRIORITIES**

Ideas for the most important things for residents regarding upkeep of the village to take forward to the neighbourhood team NCC. There is a need to get a meeting with the County Council neighbourhood team to see what exactly will be happening in 2018 as there are proposed changes to how local services are run. It was agreed that a committee would be formed including Mrs. Gardner-Medwin, Mr Stewart and Mrs Cruickshank and the agenda would cover the following issues Grass cutting, weeds, trees and dog fouling. It was hoped the meeting could be arranged for January.

1. **KNOTT MEMORIAL HALL**

Signage for front of Hall – the council had no objections regarding signage and it was agreed that the Knott Hall Committee were welcome to choose their own signage as long as it was in keeping with the style of the hall.

1. **METHODIST CHURCH**

Notice Board – The council had no objections to a notice board.

1. **SPORTS FIELD CHANGING ROOMS**

Progress Report – progress has been slow due to the weather but must be maintained to hit the deadline for electricity in January.

1. **HADRIANS WALL SIGNS**

Extra 2 signs free of charge – It was agreed to accept the two extra signs and to reconvene the working group as to their content.

1. **2017 EVENTS**

Festival on the Wall 4th to 6th August

British Masters Close House 28th Sept to 1st October. It was agreed to talk to close House to understand the impact of traffic and parking plans

1. **CORRESPONDENCE**
2. Phone: NALC Councillors dependants’ survey. It was agreed to answer this survey
3. Email: Residents comments regarding school planning. The council agreed with the views and invited the resident to the meeting (see item 7).
4. In person: hedge Houghton Farm. This will be reported to the county council.

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| L Pringle | Order new fence Welfare Field |  |
| L Pringle | Confirm additional grass cutting |  |
| L Pringle | Planning notice on notice board |  |
| L Pringle | Find contractors for Memorial Park quotes |  |
| L Pringle | Planning/county surveyor signs |  |
| L Pringle | Fill in survey regarding dependants |  |
| L Pringle | Report hedge obscuring road Houghton |  |
| L Pringle | To arrange neighbourhood team meeting |  |
| A Gardner -Medwin | To organise planning objection for school parking |  |
| L Pringle | Find green space maps at the library | **Ongoing** |
| A Gardner-Medwin | To attend County Planning Meeting |  |
| B Tailford | To attend County Planning Meeting |  |
| R Adams | Speak to Close House regarding Open tournament |  |

**The meeting closed at 21.05**

